ADMINISTRATIVE CIRCULAR NO. 23

Board of Education Office

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: September 11, 2018

To: Monthly Classified Employees

Subject: BOARD PRESIDENT'S SCHOLARSHIP

Department and/or

Persons Concerned: Monthly Classified Employees

Due Date: Friday, October 19, 2018

Reference:

Action Requested: Share information with appropriate monthly classified employees.

Brief Explanation:

The Board President's Scholarship Award is presented annually by the President of the Board of Education, California Coast Credit Union, and Mission Federal Credit Union to four monthly classified employees interested in becoming teachers. Each year both California Coast Credit Union and Mission Federal Credit Union donate \$2,000 each to fund these scholarships.

The recipients of the scholarships will each receive a \$1,000 check that will be presented at the November 13, 2018, Board of Education meeting. Scholarship funds are to be used for tuition, fees, or books at any local two- or four-year accredited college or university. Previous winners are not eligible.

Please make this information available to monthly classified employees assigned to your site. Each applicant must submit one Application form, one Essay, and two Applicant Reference forms.

Printable applications will be available on the Staff Portal of the district's website, https://www.sandiegounified.org/2018-19-bulletins-and-circulars. Completed applications must be received in the Board Services Office, Room 2231, Eugene Brucker Education Center, 4100 Normal Street, San Diego, CA 92103 or emailed to Melissa Hudson mmabe2@sandi.net, no later than 5 p.m. **Friday**, **October 19, 2018**, to be eligible for the scholarship award on November 13, 2018.

President

Board of Education

KB:mh

Attachments (2)

Distribution: Lists A, C, D, E, and F